

Cell Phone Disciplinary Procedures

1st Offense:

- Staff member collects the phone from the student.
- Staff returns the phone to the student at the end of the school day.

2nd Offense:

- Staff member collects the phone from the student.
- Staff gives the phone to the administrator.
- The administrator returns the phone to the student at the end of the school day.



3rd Offense:

- Staff member collects the phone from the student.
- Staff gives the phone to the administrator.
- Parents/Guardians are contacted and must come to the school to retrieve the phone.

4th Offense:

- Staff member collects the phone from the student.
- Staff gives the phone to the administrator.
- Parents/Guardians are contacted and must come to the school to retrieve the phone.
- The phone is now banned from the school building/campus.